Notice: This decision may be formally revised before it is published in the *District of Columbia Register*. Parties should promptly notify the Office Manager of any formal errors so that this Office can correct them before publishing the decision. This notice is not intended to provide an opportunity for substantive challenge to the decision.

THE DISTRICT OF COLUMBIA

BEFORE

THE OFFICE OF EMPLOYEE APPEALS

)
In the Matter of:)
) OEA Matter No. 2401-0135-09
BRENDA SUTTON)
Employee) Date of Issuance: April 5, 2010
)
v.) Sheryl Sears, Esq.
) Administrative Judge
OFFICE OF RISK MANAGEM	ENT)
)
Agency)
)

Brenda Sutton, Employee, *Pro Se* Andrew T. Richardson, Esq., Agency Representative

INTRODUCTION AND FINDINGS OF FACT

Brenda Sutton ("Employee") was a Claims Specialist Tort Liability Division of the Office of Risk Management (ORM) ("Agency"). By letter dated April 17, 2009, Kelly L. Valentine, Agency Director, notified Employee that she would be removed by reduction in force (RIF) effective on May 22, 2009. On June 19, 2009, Employee filed an appeal with the Office of Employee Appeals ("the Office"). The appeal was assigned to this Judge on November 30, 2009. A pre-hearing conference was scheduled for April 7, 2010. On March 12, 2010, Employee notified the Judge, by telephone, that she was withdrawing her appeal. The pre-hearing conference was canceled. On April 1, 2010, Employee submitted a written notice of withdrawal.

JURISDICTION

The Office has jurisdiction in this matter pursuant to D.C. Official Code § 1-606.03 (2001).

ANALYSIS AND CONCLUSION

	Based upon Employee's voluntary	withdrawal	of her	petition	for	appeal,	the
1	petition will be dismissed with prejudice.						

ORDER

It is hereby ordered that the petition	n in this matter is dismissed with prejudice.
FOR THE OFFICE:	
	SHERYL SEARS, ESQ. ADMINISTRATIVE JUDGE